



417th Base Support Battalion *Commander's Policy*

Policy Number: 6-1

Proponent: AETV-WG-WMH

Date: 7 August 2003

SUBJECT: Housing Priority for Family Child Care Providers

1. **REFERENCE:** AR 608-10, Chapter 6, and AR 210-50.

2. **PURPOSE:** To establish the policy for allowing FCC providers priority on housing waiting lists.

3. **SCOPE:** This policy applies to all certified FCC providers relocating to the 417th BSB.

4. **POLICY:**

a. Soldiers with certified FCC provider spouses who meet all requirements IAW AR 210-50 and local policies, may be included in the priority 1 category, below the freeze zone, for assignment to Army Family Housing.

b. The FCC provider must furnish documentation of certification from their previous duty station. If the provider does not have the required documentation, the 417th BSB FCC office will call the previous duty station and ask for a faxed verification of certification. The POC phone number for the 417th BSB FCC office is 350-7248.

c. The FCC provider and sponsor must sign an agreement to offer FCC services for a period of one year after priority placement in quarters.

d. Based on a soldier's grade and bedroom requirement if possible and applicable, soldiers with FCC spouses will be allowed a choice of quarters at various locations. Soldiers and FCC spouses can view floor plans and look at building extensions to determine their choice.

e. FCC certification does not entitle soldiers to an extra bedroom.

f. Soldiers who decline a set of quarters under this policy lose their priority and will be subject to applicable housing policies.

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5. **PROPONENT:** 417th BSB, Director of Public Works, DSN 351-1560.



THOMAS H. FASS
LTC, EN
Commanding

AETV-WG-WM

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**DEPARTMENT OF THE ARMY
417TH BASE SUPPORT BATTALION (KITZINGEN)
UNIT 26137
APO AE 09031**

AETV-WG-WJC

MEMORANDUM FOR Housing Office, 417th BSB, Unit 26137, APO AE 09031

SUBJECT: Family Child Care Agreement

1. I am requesting placement in Army Family Housing based on the Commander's Policy to assign priority to Family Child Care (FCC) providers.
2. My spouse is a certified FCC provider and will complete re-certification in the 417th BSB FCC program within 60 days of placement in housing.
3. We agree to provide FCC services after priority placement in Army Family Housing for a one-year period effective with the date of placement in housing.

Sponsor Signature

Date